

MINE ACTION GUIDELINES

Landmine Monitor Report 2005

Please refer to the Landmine Monitor research guidebook issued in November 2001 (pp. 17-25). If you need a copy please contact the Project Manager (jackie@icbl.org) or visit www.icbl.org/lm/research/guide/

Look at *Landmine Monitor Report 2004* to see how the information that you provided in the past has been reported. Note the sources of the information and use the same sources (and new ones if possible) to get new information for 2004 and 2005.

Your draft report should include information for all the following questions. Please tell us now if you are unable to answer any questions or don't have access to people who might be able to provide the information. We can then look for other ways to get the information on your behalf.

The International Campaign to Ban Landmines views mine risk education (MRE) as an integral component of mine action, but for the purposes of our research coordination we have separated out the MRE questions and guidelines from these mine action training materials.

I look forward to working with you over the next year. If you have any questions or want to make a comment about your research, please contact me or another member of the mine action team.

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I. SOURCES OF INFORMATION

Please note that this list is not exhaustive. Seek information from AS MANY sources as possible.

- Mine action centres or other national demining body
- Inter-ministerial body, such as a national mine action authority
- International and national non-governmental organisations, and the International Committee of the Red Cross (ICRC), etc.
- United Nations organisations – UN Development Programme (UNDP), UN Mine Action Service (UNMAS), UN Children's Fund (UNICEF), etc.
- Local and provincial authorities
- Surveys, i.e. impact surveys, technical surveys, general surveys
- Media reports

II. QUESTIONS

Landmine/UXO Problem (Impact)

Problem – brief origins and extent currently

Priority setting criteria and tasking of mine action

Using the casualty data collected for victim assistance, ask how (if at all) this data is used to identify sites for clearance, marking, fencing and MRE.

Mine Action Coordination and Planning

What is the structure of the mine action programme? Is there a national mine action authority or other inter-ministerial body? Is there a mine action centre? Is it coordinating mine action, implementing or both?

What is the country's Mine Ban Treaty mandated deadline to clear all mined areas?

Is there a mine action plan (annual) & strategy (long-term)? Provide details.

Who is consulted & involved in mine action planning?

Is the plan/strategy integrated into wider national development/poverty reduction plan? How?

Describe the criteria for prioritizing land for survey, fencing/marketing, clearance. What kind of land is prioritised for clearance? For what future purposes is land being cleared?

When is the "demining season"?

Is there any database? Which one? (IMSMA? Other?) Is data shared within the mine action community, development actors or the local affected communities? How?

How is the database updated? Who is using the data – and for what purposes?

Is IMAS known and followed (including the MRE IMAS standards)?

Have national mine action standards been drafted or are they being prepared? Who is leading this process? Are they known by all the operators? Are they followed in practice?

Are MRE activities coordinated through the national mine action centre (or equivalent)

Is MRE coordinated by the mine action centre or equivalent? Does it play a role in determining priorities and programming?

Survey

What types of survey are being conducted?

Annual data for each type of survey (square metres)?

Operators?

What is the procedure for technical survey (sometimes called area reduction)?

Brief comparisons with previous years/data and methods, etc.

Planning

Future targets for survey, fencing/marketing, clearance (areas to be covered, resources & funding)

How reported in Article 7 reports, published mine action plans, 4Ps (Problems, Plans, Progress and Priorities), etc.

Marking and Fencing

Annual data (square metres)?

Operators?

Standard of fencing/marketing; how often checked/maintained?

Brief comparisons with previous years/data & methods, etc.

(Don't overlook this! Marking/fencing is meant to be a preparatory, risk-reduction activity prior to clearance. Make clear if all minefields & mine-suspected areas are, or are not, fenced/marked).

Clearance

Annual data? (square metres; distinguish between physical clearance & area reduction; planned clearance & explosive ordnance disposal (EOD) – deal with EOD separately; compare data from mine clearance operators with the mine action centre – comment on differences, accuracy, etc)

Brief comparison with actual plan & previous year's data; explain any significant changes

Funding of the programme: Who? How much? Brief comparison with current plan & previous years; explain any significant changes

Methods, resources, operators (local/international/NGO/commercial/military), add briefly any significant changes

Monitoring/Quality Assurance /release of cleared land: Who is in charge of these activities?
What is the procedure for handing back cleared land to the community?

Use of cleared land: how does actual use of cleared land compare with what was planned? Add briefly any significant changes from previous years

Casualties during demining; add briefly any significant changes from previous years.

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