

Meeting of the ICBL-CMC Governance Board

Geneva, Switzerland

20 May 2012

MINUTES

(Circulated 22 September 2012 –apologies for the delay)

About these minutes

These are summary minutes of the meeting of the Governance Board of the International Campaign to Ban Landmines and the Cluster Munition Coalition (ICBL-CMC).

Participants

All but three of the 17 member NGOs of the ICBL-CMC Governance Board were present. Apologies were received from the Action on Armed Violence, Afghan Landmine Survivors Organisation, and Japan Campaign to Ban Landmines. Nearly all ICBL-CMC staff attended. The day-long meeting was chaired by ICBL-CMC chair Steve Goose of Human Rights Watch.

Last Meeting

The last meeting of the ICBL-CMC Governance Board meeting was held in Amsterdam on 31 January-2 February in order to prepare the ICBL-CMC's Strategic Plan.

Overview

The Governance Board meeting received updates from staff on ICBL, CMC, and Monitor activities as well as an update on the new Survivors Network Project. It reviewed the draft ICBL-CMC Strategic Plan and assessed the status of the 2011 transition to the new ICBL-CMC entity. The Board reviewed the status of ICBL-CMC finance and fundraising, operations, and received reports from its sub-committees. It concluded with a brief in-camera session (without staff).

The following items were discussed and, where noted, decisions were taken:

ICBL update

ICBL director Kasia Derlicka provided updates on planned ICBL activities at the Mine Ban Treaty intersessional meetings (May 2012) and for the ICBL's 20th anniversary later in 2012. The Board welcomed the wealth of campaign activities in support of the "Lend Your Leg" action in April 2012. It considered actions to follow-up on recent antipersonnel mine use allegations. The Board agreed that an informal discussion group will be convened by Richard MacCormac of DanChurchAid to consider ICBL measures with respect to antivehicle landmines and at the Convention on Conventional Weapons (CCW) and more broadly.

CMC update

CMC director Laura Cheeseman provided updates on planned CMC activities at regional meetings scheduled in Croatia, Ghana, and Lebanon as well as preparations for a disinvestment action day and the second anniversary of the entry into force of the Convention on Cluster Munitions on 1 August 2012, and efforts to influence flawed draft legislation in Australia and Canada. The Board considered actions to follow-up on recent cluster munition use allegations. It reviewed preparations for the

convention's Third Meeting of States Parties to be held in Oslo, Norway in September 2012.

Landmine and Cluster Munition Monitor

Monitor coordinator Kathryn Millett (who is covering for Jackie Hansen during her parental leave) provided updates on the status of preparations of *Cluster Munition Monitor 2012* final edited by Mary Wareham and to be released in London on 6 September 2012, as well as *Landmine Monitor 2012* final edited by Mark Hiznay and to be released in Geneva on 29 November 2012.

Survivors Network Project

ICBL-CMC consultant Megan Burke gave an update on the three-year Survivors Network Project that the ICBL-CMC will implement with funding provided by Norway. The first component of the project provides support to four survivors' networks previously supported by Norway. The second component provides funding to support other networks following a call for proposals that was issued in April 2012. The final component seeks to support survivor networks receiving funding to ensure that they implement the projects effectively and that outcomes also work toward the achievement of overall ICBL-CMC objectives.

Strategic Plan

ICBL-CMC executive director Sylvie Brigot-Vilain presented the draft ICBL-CMC strategic plan, which was prepared at a retreat held by the Board and staff in Amsterdam in February 2012. Once finalized, the plan will be circulated to all members of the ICBL-CMC.

Transition to the new ICBL-CMC entity

Paul Hannon of Mines Action Canada outlined the few remaining tasks left to complete implementation of the transition to the new ICBL-CMC entity. The Board agreed that the merger is now largely completed and agreed to undertake a brief survey for Board members and staff to take stock of the ICBL-CMC merger after the first year of operations by the ICBL-CMC, which came into being on 1 January 2011.

Finance and fundraising

Sylvie provided an update on the status of her fundraising efforts for the 2012 budget for ICBL-CMC and the Monitor, of which 85% of the necessary funds have been secured. The 2011 annual audit of the ICBL-CMC resulted in a clean audit with no issues raised.

Operations and Sub-Committees

The Board agreed to form an Editing Group sub-committee to review and edit written documents drafted by staff. The Board adopted a conflict of interest policy and a whistleblower policy, and approved proposed changes for the ICBL by-laws. The Board received updates from its sub-committees on finance, audit, and legal matters; human resources; and membership. Paul agreed to draft a "rolling agenda" to be used in future Board meetings.

Next Meeting

The next meeting of the ICBL-CMC Governance Board meeting was scheduled to be held in Oslo, Norway on 15 September 2012.